

Minutes for the Paul Memorial Library Meeting Held on October 12, 2021

Open meeting: 6:40

Members attending: Win Fream, Jack Parnham, Carl Heidenblad, Brendan Johnston,

Accept meeting notes from last meeting : 9/14/21

Treasurer Report:

- General fund: \$_____ Sept Statement **Not received yet**
- Donation account: \$_____ Sept Statement **Not received yet**
- Petty Cash Drawer: \$121.63
- Monthly manifest: \$585.76

Budget update:

- Reviewed Carl's inputs.
- Discussed staff and budget planning.
- Reviewed budget for FY22- WF needs to do charts and graphs

Directors Report:

Jack asked about adults vs children's patronage. Carl said it 60 children's /40 adult split.
It is a bit hard to determine because we have a lot of family accounts.

Covid-19 Plan Update:

- Delta Update/ Considerations.
- Phase III. (current Status)
 - Service on normal hours.
 - Continue curbside
 - Open up Library. If it is too many folks at once we ask some to wait.
 - **Patron Mask preferred but not required.**
 - Cleaning- Weekly with Cathy Divine.

New Business / General Items:

- Lauren Saltman stepping down in Aug of 2022

Events

- Halloween -
- Boo parade on the 30th.

Maintenance

- Granite steps- Need Repair. \$2300 for repairs.

Landscaping outside-

- Need to trim bushes and tree out front.

Sign out front-

- Quote received from timberline signs.

Community garden.

- No Update- Looking good out there.

Basement / general clean up-

- Needs thinning out- town dump day is October 23.

Wish list, projects, etc-

- Programing- on going.
- Sign out front.
- Granite steps.
- Move Book drop
- Landscaping

Meeting Close: 7;40

Next meeting : 11/15

Respectfully submitted,
Jack Parnham